



**EXECUTIVE ORDER NO. 11, SERIES OF 2022**

**“UPDATING THE COMPOSITION OF THE SALN REVIEW  
& COMPLIANCE COMMITTEE IN THE CITY OF BALANGA”**

**WHEREAS**, Section 17, Article XI of the 1987 Philippine Constitution requires public officers and employees to submit upon assumption of office and during such period as may be required by law, a declaration under oath of their assets, liabilities and net worth (SALN);

**WHEREAS**, Section 8 of Republic Act No. 6713 (Code of Conduct and Ethical Standards for Public Officials and Employees) requires the declarant *“to accomplish and submit declarations under oath of, and the public has the right to know, their assets, liabilities, net worth and financial and business interests including those of their spouses and of unmarried children under eighteen (18) years of age living in their households;”*

**WHEREAS**, Section 10 of Republic Act No. 6713 provides that the designated committees of the House of Congress and heads of agencies of the executive and judicial department shall establish procedures for the review of the SALN and determine if the same has been submitted on time, complete and in proper form and render opinion interpreting the provisions on review and compliance procedure in the filing thereof;

**WHEREAS**, CSC Resolution No. 060231, dated February 1, 2006, amended and clarified Rule VIII of the Rules Implementing Republic Act. No. 6713 on the review and compliance of SALN, wherein officials who are authorized to establish review and compliance procedure in the legislative, executive and judicial departments of the government were identified;

**WHEREAS**, pursuant to this, the City Government, through Executive Order No. 64, Series of 2018, established the “SALN Review and Compliance Committee in the City of Balanga”;

**WHEREAS**, taking into consideration the ushering of a new calendar year, updating the composition of the committee is essential to renew its members’ mandate in carrying out their respective duties and responsibilities;

**NOW, THEREFORE, I, FRANCIS ANTHONY S. GARCIA**, by virtue of the power vested in me by law as the Chief Executive of the City of Balanga, hereby update the composition of the SALN Review and Compliance Committee in the City of Balanga, to wit :

**SECTION I  
COMPOSITION**

That the committee should be known as the SALN Review & Compliance Committee, to be composed of the following, to wit:

**CHAIRMAN : HON. FRANCIS ANTHONY S. GARCIA**  
*City Mayor*

**MEMBERS :** **MS. IMEE T. SANTOS**  
*Admin. Officer V (HRMO III)*  
*City HRM Office (HRMO)*

**MS. KRISTINE M. VERGARA**  
*Bookbinder IV*  
*City Budget Office (CBO)*

**SECTION II**  
**FUNCTIONS, POWERS AND DUTIES**

The SALN Review & Compliance Committee shall have the following functions, to wit:

1. Receive SALNs and evaluate if these are submitted on time, complete and in proper form; and
2. Review compliance with SALN requirements to determine whether said statements have been submitted on time, are complete and are in proper form;
3. Prepare a list of all employees, in alphabetical order, to the head of agency, copy furnished the CSC, on or before May 15 of every year :
  - a. *Those who filed their SALNs with complete data;*
  - b. *Those who filed their SALNs but with incomplete date; and*
  - c. *Those who did not file their SALNs.*
4. *Cascade to all employees the agency's SALN Review & Compliance Procedure.*

**SECTION III**  
**SEPARABILITY CLAUSE**

If, for any reason, any portion of this Order is declared unconstitutional or invalid, the same shall not affect the validity of the other provisions not affected thereby.

**SECTION IV**  
**REPEALING CLAUSE**

All orders and issuances or parts thereof, which shall be found contrary to or inconsistent with the provisions of this Order are hereby repealed or modified accordingly.

**SECTION V**  
**EFFECTIVITY**

This Executive Order shall take effect immediately upon approval and shall remain valid and effective, unless sooner revoked, amended or terminated.

**SO ORDERED.**

Done this 11<sup>th</sup> day of February 2022 in the City of Balanga, Province of Bataan.



**FRANCIS ANTHONY S. GARCIA**  
City Mayor